



**SR&BGNR GOVERNMENT ARTS & SCIENCE COLLEGE(A)**  
**KHAMMAM TELANGANA STATE – 507002**  
**(Affiliated to Kakatiya University, Warangal)**  
<https://gdcts.cgg.gov.in/khammam.edu>



S.No	Name of the Committee	Functions of the committee
1	<b>IQAC committee</b>	<ul style="list-style-type: none"><li>• To act as nodal agency of the institution for quality centred activities.</li><li>• To set benchmarks for various academic activities</li><li>• To share information on various quality parameters of higher education</li><li>• To Organizes workshops, seminars to enhance quality in collaboration with departments.</li><li>• To record programmes / activities with a view to preparing for assessment.</li><li>• To Prepare the Annual Quality Assurance Report (AQAR) for NAAC assessment</li><li>• Enters into MoUs/Collaborations/Linkages with the premiere institutions to organise seminars and share the best practices.</li><li>• To Institutionalise the best Practices in the college</li></ul>
2	<b>Examination Committee (UG &amp; PG)</b>	<ul style="list-style-type: none"><li>• To make all essential arrangements to conduct examinations.</li><li>• To carry out all examination related work and analyse the results of each semester.</li></ul>
3	<b>P.G.Committee</b>	<ul style="list-style-type: none"><li>• To take care of all admission related works</li><li>• To conduct the PG classes</li></ul>
4	<b>DOST/Admission Committee</b>	<ul style="list-style-type: none"><li>• To canvass for the improvement of admissions</li><li>• To provide admission related online service to the students seeking admissions</li><li>• To counsel the students on the various courses available in the college</li></ul>
5	<b>Time Table Committee</b>	<ul style="list-style-type: none"><li>• To plan and prepare time table for regular classes, practicals and to see to it that all departments are allocated equal number of classes during each semester.</li></ul>

6	<b>Special fee Committees</b>	<ul style="list-style-type: none"> <li>• To take resolutions on using special fee for development activities</li> </ul>
7	<b>Grievance Redressal Committee</b>	<ul style="list-style-type: none"> <li>• To receive grievances from the students</li> <li>• To devise a mechanism for the redressal of the grievances</li> </ul>
8	<b>UGC&amp;RUSA Committee</b>	<ul style="list-style-type: none"> <li>• To maintain the records of the RUSA funds</li> <li>• To ensure the proper maintenance of the infrastructure of the RUSA funds</li> </ul>
9	<b>Women Empowerment Cell</b>	<ul style="list-style-type: none"> <li>• To enlighten the students on necessity of gender equity and justice for true democratic society</li> <li>• To observe women related days by conducting the talks of noted women personalities</li> <li>• To create awareness on legal protections available to the women</li> <li>• To take up programmes that empower women students</li> </ul>
10	<b>Anti Raging Committee</b>	<ul style="list-style-type: none"> <li>• To assure that discipline is adhered to in the College by the Students</li> <li>• To set mechanism for prevention of ragging of students of the college</li> <li>• To create awareness on the consequences of ragging</li> </ul>
11	<b>ICC Committee</b>	<ul style="list-style-type: none"> <li>• To help women to realize their rights of freedom.</li> <li>• To treat sexual harassment as a grievous misconduct and initiate disciplinary actions for such misconduct.</li> <li>• To support the distressed Women in lodging a complaint.</li> <li>• To provide safety and security mechanism for women in workplace.</li> </ul>
12	<b>Bhagya Health Club Committee</b>	<ul style="list-style-type: none"> <li>• . To prepare and monitor Health profile of the</li> </ul>

		<p>students in the campus</p> <ul style="list-style-type: none"> <li>• To conduct health camps for Covid vaccination of all the students</li> <li>• To organise programmes creating awareness on hygiene and good food habits for better health.</li> </ul>
13	<b>Research Committee</b>	<ul style="list-style-type: none"> <li>• To encourage the staff to carry out research</li> <li>• To collect and record the research activities by the staff</li> <li>• To disseminate the information regarding various funding agencies for the research.</li> </ul>
14	<b>Audio - Visual Committee</b>	<ul style="list-style-type: none"> <li>• To look after the maintenance of , Audio –Visual and ICT facilities</li> </ul>
15	<b>N.S.S Committee</b>	<ul style="list-style-type: none"> <li>• To oversee the extension activities with help of volunteers and effective functioning of the college NSS units</li> </ul>
16	<b>Purchase Committee</b>	<ul style="list-style-type: none"> <li>• To assist the administration in purchasing the items required for day to day use</li> <li>• To purchase the consumables for the science labs</li> </ul>
17	<b>TSKC &amp; Placement Cell Committee</b>	<ul style="list-style-type: none"> <li>• To conduct skill enhancement courses as per the schedule</li> <li>• To organise Job drives.</li> </ul>
18	<b>College Planning and Development Committee(CPDC)</b>	<ul style="list-style-type: none"> <li>• To monitor the implementation of perspective plan and other development activities</li> <li>• To mobilize funds from the members for the developmental activities</li> </ul>
19	<b>Scholarship Committee</b>	<ul style="list-style-type: none"> <li>• To guide the students to apply for the scholarships</li> <li>• To provide information about the hostel facilities to the students</li> </ul>

20	<b>Furniture Committee</b>	<ul style="list-style-type: none"> <li>• To take up repair works of the furniture</li> <li>• To purchase new furniture</li> <li>• To condemn old unusable furniture</li> <li>• To maintain records of the furniture in the college.</li> </ul>
21	<b>Consumer Club Committee</b>	<ul style="list-style-type: none"> <li>• To create awareness on consumer rights</li> <li>• To educate on various good and service delivery deficiencies and how to fight them.</li> </ul>
22	<b>Career Guidance Cell Committee</b>	<ul style="list-style-type: none"> <li>• To guide the students to the right sources of information regarding job, higher education research opportunities</li> </ul>
23	<b>Red Ribbon Committee</b>	<ul style="list-style-type: none"> <li>• To bring awareness about health and hygiene among the students</li> <li>• To spread awareness on the spread of HIV/AIDS</li> </ul>
24	<b>N.C.C</b>	<ul style="list-style-type: none"> <li>• To develop qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship.</li> <li>• To fill the ideals of selfless service among the youth to make them useful citizens.</li> <li>• To encourage the students to participate in various extension activities.</li> <li>• To arrange different training camps and adventurous activity camps all over India for NCC cadets.</li> <li>• To enable them to join the Indian army</li> </ul>
25	<b>EDC Committee</b>	<ul style="list-style-type: none"> <li>• To promote entrepreneurship among the students</li> <li>• To conduct related activities</li> </ul>
26	<b>Literary &amp; Cultural Committee</b>	<ul style="list-style-type: none"> <li>• To Conduct various cultural events</li> <li>• To encourage the students to participate in various cultural events</li> </ul>

27	<b>Student Welfare committee</b>	<ul style="list-style-type: none"> <li>• To look after the welfare related activities of the students</li> </ul>
28	<b>Discipline committee</b>	<ul style="list-style-type: none"> <li>• To maintain discipline in the college</li> <li>• To inculcate the values of social harmony and individual dignity</li> </ul>
29	<b>Games and Sports Committee</b>	<ul style="list-style-type: none"> <li>• To conduct Games and Sports events in the college</li> <li>• To identify the talented students and make them participate in games and sports competitions at various levels.</li> </ul>
30	<b>Library Committee</b>	<ul style="list-style-type: none"> <li>• To maintain the library in good condition</li> <li>• To encourage the Students and staff to utilise the library resources effectively for effective teaching and learning process.</li> </ul>



PRINCIPAL  
SR&BGNR GASC(A)  
KHAMMAM